

## **FRIENDS OF CHELSEA DISTRICT LIBRARY**

Executive Board Meeting  
Wednesday, November 4, 2009

### **CALL TO ORDER**

Sharon Pignanelli called the meeting to order in the McKune Room at 5:35 p.m.

Present: Sharon Pignanelli, Kim Verardi, Nancy Neff, Theresa Whitaker, Jennifer Kundak,  
Camie Noah, and Cynthia Silveri

### **CHANGES/ADDTIONS TO AGENDA**

- Planning January meeting was added

- Agenda accepted

### **DIRECTOR'S REPORT**

- Neither Bill Harmer nor Linda Ballard were present to give report. However, Linda submitted a report via email.

- A card was presented from the library staff to the Friends in appreciation for all that is done for the library.

- Library management team discussed Friends' proposal for primo book case and proposed a smaller, shorter version of one presented that matches the service desks.

- The annual holiday volunteer open house is scheduled for December 4<sup>th</sup>, from 4-5:30 pm.

### **MINUTES**

- Camie Noah made a motion to accept minutes. Seconded by Nancy Neff. Motion unanimously approved.

### **TREASURER'S REPORT**

- Kim Verardi presented the Treasurer's report. It indicated at the end of October 2009 checking balance was \$6,205.28.

- Income included \$1,228.45 from used book sales, \$512.65 from primo book sales, \$6.75 in donations, \$1.12 in refreshment donations, \$45.00 in membership dues, and \$27.00 from book bags with a total income of \$1,820.97.

- Expenditures totaled \$193.13.

- Nancy made a motion to accept the treasurer's report. Camie seconded. The motion was unanimously approved.

### **COMMITTEE REPORTS**

#### **Communications**

- Sharon stated she continues to work on updates.

#### **Fundraising**

- Nancy Neff presented the hours volunteered. 204.75 hours were volunteered in the month of October. Total number of hours volunteered to date are 1,941.59 hours. 18 coupons were given out the month of October which gives a total of 185 coupons to date.

- Sharon presented a picture of the book carts for primo books proposed by library. Cynthia Silveri is overseeing task of finding local merchant to build identical book carts.

- None of the \$5 coupons to Macy's sold at book sale.

- Sharon proposed moving monthly used book sales to bi-monthly. Camie made a motion to go to bi-monthly book sales starting January 2010. Seconded by Nancy. Motion unanimously approved.

- Camie suggested placing a sign up sheet for volunteers at book sale.

### **Membership**

- There was one new membership and one renewal for the month of October.

- Jennifer suggested moving to a free Friends' membership.

- Jennifer was going to have surveys for opinions of dues/no dues to be handed out at book sale.

### **Program**

- Halloween lock-in did not happen due to Edith being very ill. Food for lock-in was used for after-school tutoring.

- November 23<sup>rd</sup> will be the date to decorated the library for Christmas. Children's librarian requested no snowman in area due to other decorations.

- Camie requested up to \$50 for food to be available the day of decorating on November 23<sup>rd</sup>. Kim seconded. Motion approved.

### **OLD BUSINESS**

- News release for National Library Week appeared in Chelsea Standard, on Facebook, and on library website.

- Jennifer and Camie commented on the FOML workshop they attended.

- Sharon discussed possible candidates for Board Members for 2010. Lucie Smith is interested in taking over Program chair. Cynthia Silveri expressed interest in Communications chair. Nancy expressed interest in moving up to Vice President.

### **NEW BUSINESS**

- In January is the annual meeting and Jennifer is looking to change the meeting to a Saturday.

- Camie made a motion to give away a free book bag at every book sale to a shopper drawn randomly from receipts. Seconded by Nancy. Motion unanimously approved.

### **ADJOURNMENT**

- The meeting was adjourned at 7:25 p.m.

Respectfully Submitted,  
Theresa Whitaker