

## **FRIENDS OF CHELSEA DISTRICT LIBRARY**

Executive Board Meeting  
Wednesday, April 1, 2009

### **CALL TO ORDER**

Sharon Pignanelli called the meeting to order in the McKune Room at 5:30 p.m.

Present: Sharon Pignanelli, Laura Goderis, Jennifer Kundak, Kim Verardi, Nancy Neff, Camie Noah, Theresa Whitaker, Linda Ballard, Lynn Fox

### **DIRECTOR'S REPORT**

- Linda Ballard presented a new and updated wish list. It was noted that the wheelchair had been removed from the list due to it being donated by Chelsea Pharmacy.

- Lynn Fox presented a drawing of a troll the library would like to have for the well. Cost was \$800 plus cost of base. Laura Goderis made a motion to fund \$1000 for the cost of the troll and base. Camie Noah seconded. The motion was unanimously accepted.

- Lynn Fox gave an update on the hiring of a new director. The same firm that helped in the hiring of a previous director has again been hired.

- Sharon had brought to the attention of Linda Ballard that The Friends were not mentioned in the youth article of the newspaper. It was suggested someone from library read the articles before they go out for proper recognition.

### **MINUTES**

- Laura Goderis made a motion that the minutes be accepted, with corrections. Seconded by Nancy Neff. The motion was unanimously approved.

### **TREASURER'S REPORT**

- Kim Verardi presented the Treasurer's report. It indicated at the end of March 2009 checking balance was \$6,523.45.

- Income included \$1,539.45 from used book sales, \$672.05 from primo book sales, \$9.00 from book bags sold, \$16.35 from donations, \$35.00 from membership dues, with a total income of \$2,271.85.

- Expenditures totaled \$5,606.77.

- Kim reported she was unable to close the Flagstar CD due to the fact that Louise Jernigan had to be present and sign off.

- Kim also reported that the \$3.00 bad debt noted on the Treasurer's report had been taken care of.

- Laura Goderis moved for the acceptance of the Treasurer's report. Nancy Neff seconded. The motion was unanimously approved.

### **COMMITTEE REPORTS**

#### **Communications**

- Sharon will fill in until position on board is filled. She will continue to update the flash drive.

- Jennifer Kundak reported on an article being written for the Friends' 60<sup>th</sup> anniversary.

#### **Fundraising**

- Nancy Neff presented the hours volunteered. 205 hours were volunteered in the month of March. Total number of hours volunteered to date are 763 hours. 15 coupons were given out the month of March which leaves a total of 46 coupons to date.

#### **Membership**

- Linda Ballard talked about the new constant contact program, which was a new spreadsheet with all the

friends and volunteers email addresses combined into one to make it easier to notify about events, etc.

### **Program**

- Camie Noah reported the friends will be providing cheese, crackers, and fruit for the teen prom dress exchange. For the National Library Week Friends Open House, E.J. Johnston will be there to represent The Chelsea Women's Club. Cake with the Friends' logo on it will be provided at the event, along with water, tea, and punch.

- Sharon reported that the plaque for Friend of the Year had been engraved and will be presented at the Open House.

- Jennifer Kundak will present the Friend of the Year in place of Sharon at the Open House.

- Linda Ballard announced that invitations were being emailed and mailed out for National Library Week. Posters were being made up also to promote National Library Week.

- Jennifer Kundak had suggested that previous Friends of the library be invited. It was also suggested, in the Friends article in the Chelsea standard, there be a note that all previous Friends are invited to the Open House and to contact library with their new contact information for future reference.

- Linda Ballard will be in charge of the ceremony for the Staff Appreciation Breakfast on May 15<sup>th</sup>. The cost of the breakfast is approximately \$3.50 per person, with an attendance of approximately 26-28 people.

- Laura Goderis made a suggestion, that gift certificates for Staff Appreciation day be provided from local, food-based businesses.

### **NEW BUSINESS**

- Laura Goderis moved to give \$1000.00 for up to two picnic tables, as shown on the wish list, to be available for the Staff Appreciation day. Seconded by Kundak. Motion was unanimously approved.

- \$25 gift cards that had previously been approved from different local businesses for Staff Appreciation day will be from food oriented local businesses only.

- Laura Goderis made a motion that \$145.00 be spent on the flip camera/ tripod and \$1500.00 be spent on the New playhouse for Kidspot, as shown on the wish list. Seconded by Neff. The motion was unanimously approved.

### **ADJOURNMENT**

-The meeting was adjourned at 6:44 p.m.

Respectfully submitted,  
Theresa Whitaker