

## **FRIENDS OF CHELSEA DISTRICT LIBRARY**

Executive Board Meeting  
Wednesday, December 2, 2009

### **CALL TO ORDER**

Sharon Pignanelli called the meeting to order in the McKune Room at 5:40 p.m.

Present: Sharon Pignanelli, Kim Verardi, Nancy Neff, Theresa Whitaker, Jennifer Kundak,  
Rita Holmes, Jan Carr, Janis Miller, and Linda Ballard

### **CHANGES/ADDTIONS TO AGENDA**

- Agenda accepted

### **DIRECTOR'S REPORT**

- Linda Ballard was present to thank the Friends for decorating the library

- A new wish list was presented that showed the total amount donated to library by Friends in 2009. The total donated for the year was \$17,335. Refreshments provided by Friends was not included in that amount.

### **MINUTES**

- Kim Verardi made a motion to accept minutes. Jennifer Kundak. Motion unanimously approved.

### **TREASURER'S REPORT**

- Kim Verardi presented the Treasurer's report. It indicated at the end of November 2009 checking balance was \$8,149.69.

- Income included \$1,148.65 from used book sales, \$550.15 from primo book sales, \$23.50 in donations, \$1.25 in refreshment donations, \$405.00 in membership dues, and \$18.00 from book bags with a total income of \$2,146.55.

- Expenditures totaled \$202.14.

- Kim checked on CD rates. For 12 months at Chelsea State Bank the rate was 1% and it was agreed not to tie up funds for that rate.

- Nancy made a motion to accept the treasurer's report. Jennifer seconded. The motion was unanimously approved.

### **COMMITTEE REPORTS**

#### **Communications**

- Sharon stated she continues to work on updates.

#### **Fundraising**

- Nancy Neff presented the hours volunteered. 197.79 hours were volunteered in the month of November. Total number of hours volunteered to date are 2,140 hours. 21 coupons were given out the month of November which gives a total of 206 coupons to date.

#### **Membership**

- Jennifer mailed out Friends membership dues brochures

- Jennifer presented a draft of a survey inquiring about opinions of our dues

#### **Program**

- A program report was not available at this time

### **OLD BUSINESS**

- Cynthia Silveri's dad would build the new revolving book shelves but wouldn't be able to do it till spring due to drying of varnish. It was agreed upon that if the shelves could be done by May, for him to proceed with building the shelves.
- Sharon stated there were members to fill all board positions except that of Vice President. Sharon also stated that we should formalize future positions.

#### **NEW BUSINESS**

- The annual meeting will be held on Saturday, January 16<sup>th</sup> from 10am-12pm. Year end reports will be presented by the Chair board. It was stated to have the new Director speak at the meeting.
- There will be a piano player at the next book sale
- Bill Coelius offered to come in the future to teach a parliament class to the board
- Kim made a motion to provide beverages and paper products, not exceeding \$100, for annual meeting. Seconded by Jennifer Kundak. Motion unanimously approved.

#### **ADJOURNMENT**

- The meeting was adjourned at 6:35p.m.

Respectfully Submitted,  
Theresa Whitaker