

## **FRIENDS OF CHELSEA DISTRICT LIBRARY**

Annual Meeting  
Saturday, January 16, 2010

### **CALL TO ORDER**

Cynthia Silveri called the meeting to order in the McKune Room at 11:23a.m.

Present: Cynthia Silveri, Sharon Pignanelli, Kim Verardi, Theresa Whitaker, Jennifer Kundak, Rita Holmes, Bill Harmer, Lucie Smith, Erin Lightfoot, and Linda Ballard

### **CHANGES/ADDTIONS TO AGENDA**

Agenda accepted

### **DIRECTOR'S REPORT**

- Linda Ballard reported that \$200 was the amount of refreshments donated to the library for events.

- A working copy of the wish list was submitted by Linda. Funding for the events in January were requested to be obtained today. Sharon Pignanelli made a motion to provide \$4000 to fund January events. Seconded by Kim Verardi. Motion unanimously approved.

- A request was made for larger book drop carts for overflow due to holidays.

### **MINUTES**

- Jennifer Kundak made a motion to accept minutes. Seconded by Sharon Pignanelli. Motion unanimously approved.

### **TREASURER'S REPORT**

- Kim Verardi presented the Treasurer's report. It indicated at the end of December 2009 checking balance was \$10,046.97.

- Income included \$769.05 from used book sales, \$419.00 from primo book sales, \$12.33 in donations, \$740.00 in membership dues, and \$42.00 from book bags with a total income of \$1,997.38.

- Expenditures totaled \$100.10.

- Total fundraising for the year 2009 totaled \$17,901.04.

- Kim reported \$265.85 sales tax was paid on income.

- A book bag was given away at last book sale and will continue to do so.

### **APPOINTMENT OF STANDING COMMITTEE CHAIRS**

- Slate of Chairs presented:

-Communications: Rita Holmes

-Fundraising: Nancy Neff

-Program: Lucie Smith

-Membership: Jennifer Kundak

- Sharon Pignanelli made a motion for the acceptance of the slate. Seconded by Kim Verardi. The motion was unanimously approved.

### **COMMITTEE REPORTS**

#### **Communications**

- Sharon stated she has put every file she had for 2009 on the flash drive. Sharon is scheduled to meet with Rita this week to update and train.

- Cynthia requested a follow-up with Anna be made on article for newsletter about meeting.

**Fundraising**

- Nancy Neff was not present to give a report. Total hours volunteered in the month of December is 185.75. Total hours volunteered the year of 2009 was 2,325.13. Total number of coupons given the month of December was 20. Total number of coupons for the year was 226.

- Sharon reported the book sale has been moved to every other month.

**Membership**

- Jennifer gave manual for Friends to Cynthia and Rita. She also has the book "Even More Great Ideas for Friends and Libraries".

- Next FOML linking is February 10<sup>th</sup> in Ypsilanti. Jennifer made a motion to approve up to 5 people to go to FOML linking. Seconded by Kim Verardi. Motion unanimously approved.

- Cynthia requested Jennifer to present a report of goals at next meeting for membership.

**Program**

- Lucie was to meet with Camie to go over responsibilities of Program chair. She is to provide vegetables and brownies for the youth program on February 10<sup>th</sup>.

- Cynthia requested a report at next meeting.

**OLD BUSINESS**

- The revolving book cases will be done February 16<sup>th</sup>, 2010. Dan Lancaster needs \$400 more to complete the book cases. Sharon made a motion to provide an additional \$400 in addition to \$1600 funded. Seconded by Lucie Smith. Motion unanimously approved.

**NEW BUSINESS**

- Cynthia will work on presenting goals at the next meeting.

- Cynthia made a draft of meeting schedule for 2010. The meetings will be held the first Saturday of every month at 10am. Sharon made a motion we accept the new meeting schedule with location to be determined. Seconded by Rita. Motion was unanimously approved.

**ADJOURNMENT**

- The meeting was adjourned at 12:03p.m.

Respectfully Submitted,  
Theresa Whitaker